

**Janice Stewart**  
**4529 Crosstie Road South**  
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**[resume@janicestewart.net](mailto:resume@janicestewart.net)**

## WEBMASTER / WEB DESIGNER

- 2010** North Florida Tae Kwon Do - <http://www.nftkd.com>
- 2009** Cypress Records - <http://www.cypressrecords.com>
- 2009** Champion Martial Arts & Fitness - <http://www.combatandfitness.com>
- 2008** Pioneer Equipment Company - <http://www.pioneerjax.com>
- 2008** St. Augustine Lions Club Seafood & Music Festival - <http://www.lionsfestival.com>
- 2007** Hottinger Stock Timing Signals - The E-Zone System - <http://www.hottingersignals.com>
- 2006** Elegant Concrete Stain & Design, Inc. - <http://www.elegantconcretestain.com>
- 2005** Builders Infrared Group - <http://www.buildersinfraredgroup.com>
- 2004** Able Me & Associates! - <http://www.ableme.com>
- 2003** International Imaging Technologies - <http://www.iitfl.com>
- 2001** NBTHS Class of 1978 - <http://www.nbths78.com>
- 2010-2011** The Vocabulary Builder - <http://www.thevocabularybuilder.com> (*No longer maintain*)
- 2007-2010** North Florida Swimming Ospreys - <http://www.northfloridaswimming.com> (*No longer maintain*)
- 2007-2008** Vaccine Awareness of Florida - <http://www.know-vaccines.org> (*No longer maintain*)
- 2007-2008** E-Holistic Health - <http://www.e-holistichealth.com> (*No longer maintain*)
- 1999-2008** Pak's Karate Academy of Mandarin - <http://www.pakskarate.com/mandarin> (*No longer maintain*)
- 2006-2006** Pak's Karate Beaches - <http://www.pakskarate.com/jaxbeach/index.shtm> (*No longer maintain*)
- 2003-2004** Allure Salon (*Out of business*)
- 2001-2004** Bold City Lions Club (*Declined Domain Renewal*)

## WORK EXPERIENCE

- 12/01 - Current** **University of North Florida Women's Division I Swimming & Diving Team, Jacksonville, FL**  
Technical Advisor & Manager: Voluntarily managed and scored home swim meets according to procedures set by the NCAA. Performed various tasks related to entries, scratches, seeding, results, qualifiers, summaries and records. Oversaw and operated \$50,000 worth of equipment including Hy-tek Ltd. Meet Manager software.
- 12/04 - 02/05** **NFL Superbowl XXXIX, Jacksonville, FL (played February 6, 2005)**  
Ambassador (Voluntary): Performed general office duties inside the Command Center. Also arranged and placed stunt cards in stadium seats for the halftime show finale which starred Paul McCartney.
- 10/95 - 11/00** **America Online, Jacksonville, FL**  
Customer Care Consultant: Troubleshoot customers (members) hardware and Software difficulties via telephone or electronic mail regarding the CompuServe and AOL service brands. Original and most senior consultant for the CompuServe 2000 support team which launched February 1999.

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## EDUCATION, TRAINING & CERTIFICATIONS

- 2002** WebYoda Certified Webmaster Certification  
WebYoda Associate Webmaster Certification
- 2000-2001** Coursework in HTML, JavaScript, Flash and E-Business for Webmaster Certification  
Florida State University Center for Professional Development
- 1987** B.S. Mathematics - Central Missouri State University (*University of Central Missouri*)  
Minor - Computer Information Systems
- 1978-1982** Undergraduate work in Mathematics, Statistics, Computer Science and Accounting  
North Carolina State University

## TECHNICAL SKILLS

- Operating Systems: MS-DOS, MS-WINDOWS 95/98/ME/XP
- Software
  - HTML                                  JavaScript                                  Microsoft Office                  Paint Shop Pro
  - Cascading Style Sheets          Adobe Photoshop                  Dreamweaver
  - Hy-tek Ltd. (Swimming) Meet Manager for Windows with the Colorado Timing System
- Exceptional ability to learn new software and techniques quickly and apply its full range of capabilities.
- Comprehend and solve difficult tasks using logical analysis.

## MEMBERSHIPS / MISCELLANEOUS

- Memberships
  - Cambridge (formerly Manchester) Who's Who Among Executives and Professionals  
<http://www.cambridgewhoswho.com>
  - World Organization of Webmasters - <http://www.webprofessional.org>
  - The American Association of Webmasters - <http://www.aawebmasters.com>
- Certified Web Site Evaluator
  - The American Association of Webmasters - <http://www.aawebmasters.com>
  - The World Wide Web Awards - <http://www.worldwidewebawards.net>
- 2005-2006, 2008 ThinkQuest New York City Internet Challenge Judge - <http://www.tqnyc.org>
- Bonded Notary Public - State of Florida

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This résumé can also be viewed online at my personal domain: <http://www.janicestewart.net/resume>.